SYMPHONY



Planning Guide

INTRODUCTION

Symphony is a comprehensive line of modular and freestanding traditional wood veneer office furniture. The rich plain-sliced, book-matched, grade "A" cherry veneer with solid cherry hardwood edges and moldings adds lasting quality and beauty to Symphony. A choice of stain colors is available in walnut, cherry or mahogany with exterior finishes that meet or exceed the durability standard of Federal Specification TT-L-57-C for water base coatings. Beyond the traditional beauty of Symphony, the modern details add to the function of today's office. The drawer interiors are birch plywood with clear satin finish and operate smoothly on heavyduty, full-extension ball bearing slides. Wire management is provided with conveniently located grommets. Quality is assured by Symphony furniture meeting or exceeding ANSI/BIFMA standards for office furniture products.

Symphony, with its wide range of modular components, desks, credenza bases and upper storage cabinets can be combined to create thousands of unique custom combinations to meet any office requirement. The Symphony series of Overture seating provides a variety of desk, guest and lounge seating in matching wood finishes to coordinate with the entire Symphony product line.

Figure 1

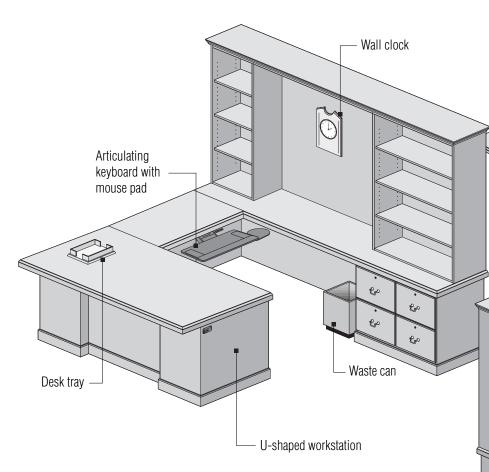
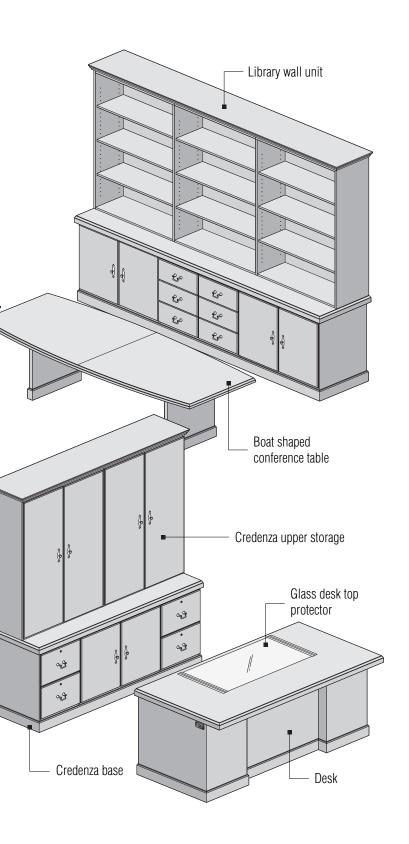


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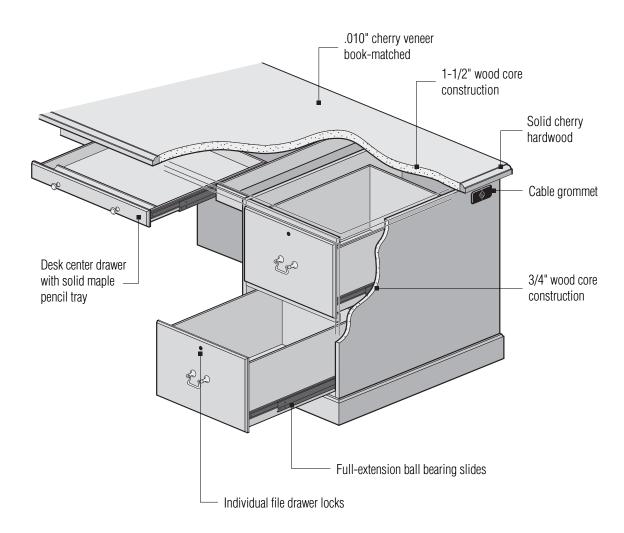
WORKSURFACE PLANNING

CONSTRUCTION FEATURES

Symphony desks and credenza base units have tops with 1½" solid wood core construction with .010" thick premium quality, plain-sliced, book-matched, grade "A" cherry veneer with solid cherry hardwood edges and moldings. Drawer interiors are seven-ply birch plywood with clear satin finish and heavy-duty full-extension, ball bearing slides. The center pencil drawer has a built-in solid maple pencil tray. File and lateral file drawers have individual locks that are keyed-alike within each unit.

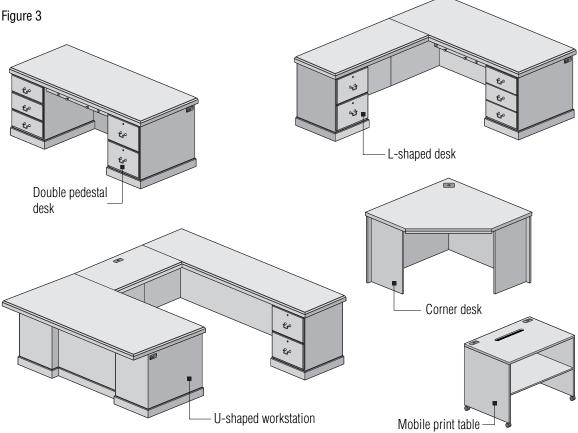
Vertical end panels, shelves and supports are ¾" wood core construction with cherry veneer. Wire management is provided with grommets located on the sides of desks and desk returns as well as on the sides and worksurface of the corner desk. The kneehole credenza has a grommet in the back of the worksurface area and one below in the back panel for access to the wall.

Figure 2



DESKS

Symphony desks are available as double pedestal desks, L-desks with return and U-shaped workstations with desk, bridge and credenza. Computer support is offered with the freestanding corner desk and the mobile printer table.



Double Pedestal Desk

Double pedestal desks are 29½" high and available in four sizes: 30" deep by 60" wide, 30" deep by 68" wide, 36" deep by 72" wide and 42" deep by 84" wide. The 36" and 42" deep desks have a 6" overhang on the guest side. The left pedestal has three box drawers and the right pedestal has two file drawers with individual locks, keyed-alike. Each desk includes a center drawer.

L-Desk

The L-desk is a single pedestal desk with a return. Returns are available at desk height, 29½" high, or secretarial height, 25¾" high, located at the user's left or right. Desks have a single pedestal with three box drawers and a center drawer. Returns at desk height have two locking file drawers and secretarial height returns have one box drawer and one locking file drawer.

Freestanding Corner Desk

The freestanding corner desk occupies a 37" by 37" corner with ends that are 19¾" deep. The corner worksurface will accept the articulating keyboard with mouse pad and has grommets located in the top back corner and in each end support panel. Unit is trimmed front edge and sides. (Keyboard optional)

Mobile Printer Table

The mobile printer table is 35" wide by 203/4" deep

and 293/4" high. Grommets are located in both back corners with a paper slot located in the back center of the table. A full-depth fixed paper shelf is located under the top. The table can be moved about on four dual-wheel casters.

U-Shaped Workstation Desk

There are three workstation desks that are available in the most popular configurations. They are all single, three box drawer, pedestal desks with a bridge and credenza attached. The smallest workstation has a 68" wide by 30" deep desk, a 49" wide by 20" deep bridge and a 68" wide by 19¾" deep, four position, single pedestal credenza with two locking file drawers. The mid-size workstation has a 72" wide by 36" deep desk, a 49" wide by 20" deep bridge and a 841/2" wide by 193/4" deep, five position, credenza with two locking lateral file drawers. The largest workstation has a 72" wide by 36" deep desk, a 49" wide by 20" deep bridge and a 1021/4" wide by 193/4" deep credenza. A six position U-shape workstation includes a two position pedestal credenza with four locking file drawers.

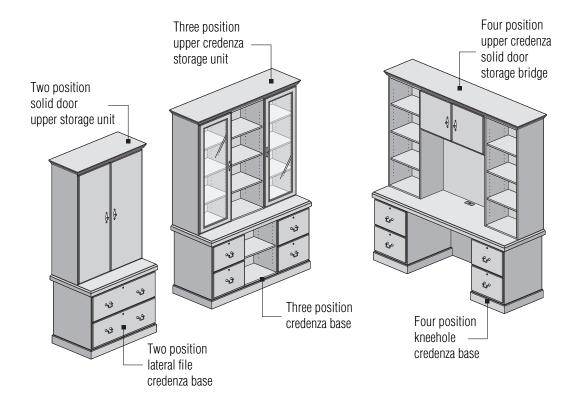
The U-shape workstation desk unit is ordered with one number for each size and is available with a left or right bridge location. They are also available with a selection of upper storage unit options that can be ordered with one number.

WORKSURFACE PLANNING

CREDENZA BASE UNITS

Credenza base units are available in one, two, three and four position widths. A position is based on the width of a single cabinet. In Symphony, a single cabinet is 16½" wide with a 1" overhang on each side at the top. A two position unit is 33" wide plus top overhang. All base credenzas and credenza upper storage units are built on this module. This permits the use of many combinations of base units with upper storage units to create a custom cabinet to meet the users needs. Credenza bases can be used as storage units or the four position, kneehole units can be used as added worksurface space.

Figure 4



Open Shelf Unit

Credenza bases with open shelves are available as one position units or the two shelf bookcase is the same size as a two position credenza base unit.

Open shelf units have one adjustable shelf that is adjustable in 32mm (approximately 11/4") increments.

Door Unit

The credenza door units are the same as an open shelf unit, only with a solid door. The door of a single unit is reversible for left or right open.

Drawer Unit

The one position drawer units are available in a variety of drawer combinations as mobile or stationary pedestals. Two position drawer units are available as double pedestals or lateral files. Lateral file drawers and file drawers have full-extension ball

bearing slides. File drawers feature adaptable rails for letter and legal filling. Credenza file drawers provide 16" file depth. Lateral file drawers allow front-to-back and side-to-side filing. All file drawers have individual locking mechanisms. See the credenza base units section of this Price List to review all the configurations that are available.

Kneehole Unit

The kneehole units have either drawer pedestals or solid single door units located on each end. The center worksurface area has a grommet located at the rear of the worksurface and one at the top of the modesty panel below. The articulating keyboard can attach to the underside of the worksurface to create a computer workstation.

CREDENZA UPPER STORAGE UNIT

Credenza upper storage units are available in two position, three position and four position units. They are available as open shelf, solid door or beveled glass door units. The wood framed beveled glass doors are 3/16" thick tempered glass. All units have three adjustable wood shelves for each shelf section or optional glass shelves are available (Figure 4).

Two Position Unit

In addition to the open shelf, solid door and glass door two position units, there is a double solid door audio-visual unit. The audio-visual unit has a VCR shelf, a television shelf and two upper storage shelves with doors that store inside the unit. Two position units are 361/4" wide by 531/4" high with the standard units 145/4" deep and the AV unit 195/4" deep. The inside of the AV unit is 26" wide.

Three Position Unit

Three position units are three one position shelf units available open or with solid or glass doors on the outside two units. Three position units are 52\%" wide by 53\%" high and 14\%" deep.

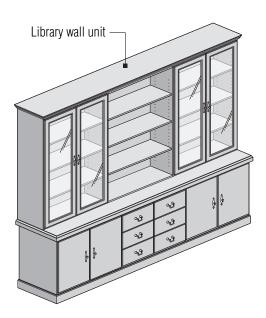
Four Position Unit

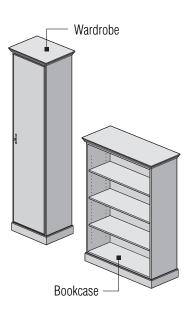
The four position units are two double units, combined to make one or combinations of one position units. They are available with open shelves, solid or glass doors. Four position units are also available as upper storage bridges with either a center storage section or a lighted bridge section with valance. The storage bridge sections have fluorescent task lights and the lighted bridges have halogen downlights. The storage bridges are best used with the kneehole credenzas to create an extra worksurface.

FREESTANDING STORAGE UNITS

In addition to the credenzas and upper storage units, Symphony offers freestanding storage to accommodate special requirements. Library wall units provide for mass storage or display while a range of bookcase sizes can meet individual requirements. Wardrobe units accommodate closed storage of coats and personal items.

Figure 5





Library Wall Units

The library wall units are offered with open upper shelves or with beveled glass, wood framed doors in various positions. The base units are six position credenza bases with double solid doors and two pedestals of box drawers. Library wall units are available in two widths. 101" and 135" wide by 19¾" deep and 82¾" high. One unit is available with display cubicles on top and is 105½" high. Units include wood adjustable shelves with optional glass shelves available. The two wider units include wardrobe units at each end.

Wardrobe Units

The wardrobe units are available as single or double units. They include a top shelf, coat rod, hangers and a 12" by 20" mirror mounted on the door. The units are 19¾" deep by 82¾" high with the single unit 20" wide and the double unit 36½" wide. The door on the single unit is field reversible for left or right swing.

Bookcase Units

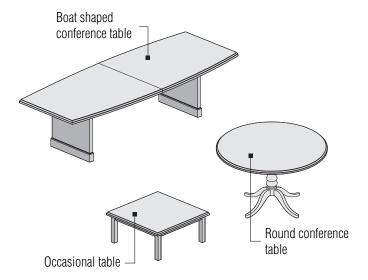
Bookcases are 35" wide by 19¾" deep and available as two shelf (29½" high), four shelf (56" high) or six shelf (82" high) units. Bookcases have a fixed bottom shelf, with the rest of the shelves being fully adjustable.

TABLE PLANNING

TABLES

Symphony offers a full range of conference and occasional tables. Tables have the same basic construction and finishes as desks.

Figure 6



Rectangular Conference Table

Rectangular conference tables are available in two styles and sizes. The smaller of the two has four legs located in each corner and is 72" wide by 36" deep by 29½" high. The larger table has two panel legs that are located 19" in from each end.

Round Conference Table

Round conference tables are 42" diameter by 291/2" high. Round conference tables have a Queen Anne style base.

Boat Shaped Conference Table

Boat shaped conference tables are available in two sizes. They are both 48" deep in the middle and 36" deep at the ends and 29½" high. The smaller table is 120" wide and has two panel legs that are located 19" in from each end. The larger, 144" wide table, has three panel legs. One leg is centered and the end legs are located 19" from the table end. The table tops are shipped in two sections.

Occasional Table

Occasional tables are available in three styles. The magazine table is 401/4" wide by 191/4" deep by 175/8" high. The corner table is 221/4" square by 175/8" high. The lamp table is 24" wide by 18" deep by 225/8" high.

ACCESSORIES

Symphony has a complete line of office accessories that are available in the wood finishes to match the desks. Desk top protectors, calendars, waste containers and paper organizers add access and function to the office.

The fully adjustable articulating keyboard with mouse pad and wrist rest attaches to the underside of desks and credenzas. They feature 7" vertical height adjustment and a tilt range of 0° to 20°. The keyboard tray swivels 359° and retracts to store below the worksurface. The track length is 17¾" long. The keyboard tray with wrist rest is 10½" deep by 20" wide and the mouse pad is 9" diameter and can be mounted to the left or right of the tray. The optional tilting mouse pad attaches to the articulating keyboard with mouse pad. It features a 9" diameter mouse pad and bracket assembly that permits the mouse pad to tilt and be mounted above the tray so it can be rotated for storage without removing the mouse.

When designing an office it is important to consider all of the needs of the user. The following is a list of items that must be included and a check list of things to be considered:

To order Symphony products you need to specify these items:

- 1. Product number
- 2. Description
- 3. Color/finish number

In planning your office layout, you must consider the following:

- 1. The amount of worksurface area needed.
 - Desks
 - L-desks
 - U-shaped desks
 - Kneehole credenzas
 - Credenzas
 - Tables
- 2. Filing requirements, type and size.
 - Box drawers
 - File drawers
 - Freestanding or mobile pedestals
 - Lateral files
- 3. Personal storage needs.
 - Wardrobes
 - Bookcases
 - Drawer pedestals
 - Desk accessories
- 4. Departmental storage requirements.
 - Double door wardrobes
 - Bookcases
 - Credenzas
 - Credenza upper storage units
 - Library wall units
- Departmental conferencing needs.
 - Conference tables
 - Seating
 - Audio-visual units

The products shown in this planning guide are standard products. For custom configuration of Symphony components, call the UNICOR Customer Service Center at (800) 827-3168.

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